



ST ANNE'S

CATHOLIC SCHOOL

Ph: (03) 384 3073
 Em: reception@stannes.co.nz
 www.stannes.co.nz
 Principal : Dallas Wichman

NEWSLETTER
26 October 2016

Living our faith through our actions
1906-2016

discovering our past, living our present, inventing our future

Lost property

This will be spread out today and tomorrow. Please have a look!

Before and after school care at St Anne's-Kidsbase

This will now start on Monday 7 November. Students can be enrolled NOW using the attached forms which should be returned to school a.s.a.p. We have included some information in this newsletter and you can visit the St Anne's section on the Kidsbase website www.kidsbase.co.nz. Remember, you may be eligible for a subsidy which could reduce your daily cost to as little as \$2 per day. Basically, the more your family earns the less the subsidy will be. It is definitely worth looking into. Please register, even if you think you would only send your child occasionally or in an emergency. There is always the odd day you need your child dropped off early or picked up late, so if you register this week, it is all done before the busy time leading up to Christmas. A great chance to have students cared for while you do the Christmas shopping! Contact the school office or Kidsbase if you have any questions.

Waste Free

Keep up the good work. Try to be rubbish free and if not, please take it home with you. Thanks for your support.

Quiz Night—Wednesday 9 Nov, 7pm

Last year's Quiz Night was a great night and sold out quickly so don't miss out this year. Tickets on sale at the school office \$10 per person, Teams of 4 –6 people. We can put you in a team if you don't have a full team.

God Bless

Dallas Wichman, Principal

Special Character

Last Sunday was Mission Sunday

Our school was founded by the Sisters of Our Lady of the Missions 110 years ago. The Sisters who first arrived here migrated from Europe to settle in this far-off land in order to educate Catholic children and to spread the Good News of the Gospel.

Their guiding principles were Contemplation, Communion and Mission which still hold true today. Mission Sisters are working all over the world with people who are in need.

We are lucky enough to have three Sisters living and working in our Parish community today. Sr Kathleen is a Bishop's rep on the Board of Trustees so she has a strong connection to the school. She always puts her head in the door of every classroom at the beginning of each term and welcomes us all back.

COMING EVENTS

October

- 27 Y7/8 rugby at Star of the Sea
- 27 Cowles Basketball 3.30-6.30pm
- 30 Rm 1 & 2 Mass 10.15am

November

- 1 All Saints Day
- 6 Rm 3 Mass 10.15am
- 8 SE Zone Athletics
- 9 Rm 1/2 A & P trip
- PFA Quiz Night 7pm
- 11 **SHOW DAY holiday**
- 15 PFA meeting Library 2.30pm
- 17 St Anne's Sports Day 9.30-12.00
- 18 Rm 4 & 5 Mass 5.45pm
- 20 Feast of Christ the King
- 27 1st Sunday of Advent

December

- 7 Primary Athletics Champs
- 14 EOY Fun Day
- 15 Year 7/8 Graduation Service
- 16 Last day of school
- Farewell Assembly 11am



BEFORE SCHOOL AND AFTERSCHOOL

KIDSBASE ARE EXCITED TO ANNOUNCE THAT THE NEW ST ANNE'S ON-SITE BEFORE SCHOOL AND AFTERSCHOOL PROGRAMMES WILL BE STARTING ON

MONDAY 7TH NOVEMBER

ENROLMENTS ARE OPEN NOW!!!!

Visit www.kidsbase.co.nz for full enrolment details and forms or pick up an enrolment pack from the St Anne's School office

Our fun and friendly programmes are loaded with lots of games, activities and equipment to ensure that all the children who attend Kidsbase programmes want to keep coming back.

Before School 7:30am – 8:30am (\$10) & Afterschool 3:00pm – 6:00pm (\$17)

Please be aware that the website says \$20 but St Anne's has a reduced rate of \$17.

All Kidsbase programmes are Child Youth and Family approved which means that WINZ subsidies are available to assist with the programme costs. This can bring the overall cost down to as low as \$2 for the afterschool session and \$5 for the before school session.

For more information and enrolment details please contact, Ph: 03 354 2906, email accounts@kidsbase.co.nz or visit

www.kidsbase.co.nz

St Anne's Parents & Friends Assn (PFA)

Next meeting

Tuesday 15 November
in the Library @ 2.30pm

This meeting is to organise the end of year **Fun Day**. We need **help** for this event so even if you can't or don't want to join the committee please come along if you think you can help with the event in any way.

Thanks
PFA Committee

Last day for orders 25 Nov

Pie Day Friday

- \$3** Mince, Mince 'n' Cheese, Steak, Steak 'n' Cheese Cottage (potato topped), Butter chicken wraps
- \$2** Sausage Rolls

Place order in Rm 7 (small building behind church) before school and it will be delivered piping hot to your room ready for lunch!



Lunch orders available on **Wednesdays**.

Order envelopes are available in the foyer and should be placed in the green mail box in the office before 9am.

(Correct money required as no change is given)

St Annes Parents & Friends

QUIZ NIGHT



Where? St Annes School Hall

When? Wednesday 9th November 2016 @ 7pm



Come along and test your knowledge!!
(Or lack of it??)

Cost? \$10.00 per person
Teams of 4-6 people



Register your team at the School Office

A*

BYO Drinks & Nibbles - R18 Event

A fun evening out, come along and support our Fundraiser



Raffles - Prizes - 100% Fun

Quizmaster Extraordinaire - Dallas Wichman

Interested in Meeting Other Catholic Women?

Mary Potter Community Centre
7.30pm Wednesday 2 November 2016
RSVP—Jenny 322 7468 or Bonny 349 4416

Come along for wine and cheese and meet and greet one another in a warm and friendly atmosphere. Numbers for catering purposes would be appreciated.

Bromley Monthly Market – the Last Sunday of the month. Sunday 30th October – Indoors - Rain or shine at the Bromley Community Centre, 45 Bromley Road, Bromley. This month we are supporting the NZBCF and raising money to help support those with Breast cancer and their families.



Kids Base Limited
Head Office:
2 Clipper Place
Redwood
Christchurch, 8051
(03) 354 2906

KIDSBASE MASTER ENROLMENT FORM

1. Childs Full Name: _____ Date of Birth: _____ Classroom No: _____

Hobbies/Interests: _____

Are there any Health or Special Needs we should be aware of (e.g. allergies to pets, food, medication etc, dietary, medical conditions, cultural)? _____

Any other personal information we should be aware of (custody arrangements etc)? _____

2. Childs Full Name: _____ Date of Birth: _____ Classroom No: _____

Hobbies/Interests: _____

Are there any Health or Special Needs we should be aware of (e.g. allergies to pets, food, medication etc, dietary, medical conditions, cultural)? _____

Any other personal information we should be aware of (custody arrangements etc)? _____

Parent / Caregiver Details

Parent / Caregiver #1

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Relation To Child _____

Workplace Address: _____

Home Phone: _____

Work Phone: _____

Mobile Phone: _____

Email: _____

Parent / Caregiver #2

Name: _____

Address: _____

Suburb: _____ Postcode: _____

Relation To Child _____

Workplace Address: _____

Home Phone: _____

Work Phone: _____

Mobile Phone: _____

Email: _____

Days Attending:

Kidsbase Location Enrolling In: _____ Start Date: _____

Before School: 7:30am–8:30am MON TUES WEDS THURS FRI

After School: 3:00pm–6:00pm MON TUES WEDS THURS FRI

Email Updates Please tick the box if you would like email updates about Kidsbase programmes and venues

Holiday Programme Please also complete a separate Holiday Programme Enrolment form

School Attending: _____ Homework Supervision: YES NO

Preferred Method of Payment: Direct Credit - ANZ 010761-0132630-00

Work and Income Subsidy: Please tick box if you would like to apply for a WINZ Oscar Subsidy

Emergency Contacts / Authorised To Collect

#1 Name: _____

Relationship to Child: _____

Home Phone: _____

Work Phone: _____

Mobile Phone: _____

#2 Name: _____

Relationship to Child: _____

Home phone: _____

Work Phone: _____

Mobile Phone: _____

Child/ren's Doctor: _____

Phone: _____

Privacy Act 1993: The information that you have supplied is necessary for the safe and effective operation of the Kidsbase childcare programme. All personal information requested will be destroyed at the completion of your child's time in the programme. You are welcome to review information pertaining to your child's enrolment at any time.

Declaration

By signing this enrolment application I/we agree to the Terms & Conditions as outlined in the attached form.

Please ensure you have read, understand and signed the Kidsbase "Conditions of Enrolment form" to complete this enrolment.

Signed: _____

Name: _____

Date: _____

Signed: _____

Name: _____

Date: _____

How did you hear about Kidsbase? _____

All new enrolments must be accompanied by a deposit to secure spaces – the deposit equates to 2 weeks of the total enrolment.

Please return your completed enrolment form and deposit to Kidsbase and we will contact you to confirm your booking

Email: info@kidsbase.co.nz

Post: Kidsbase, 2 Clipper Place, Redwood, Christchurch 8051

Hand: To the Kidsbase programme Supervisor.

Payments can be made to: ANZ 010761-0132630-00, please use your name as a reference



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KIDSBASE CONDITIONS OF ENROLMENT

Enrolment

- Enrolment forms are required to be completed for all children attending before the child can participate in any Kidsbase programme.
- Please inform Kidsbase of any relevant changes to your enrolment details.
- Please advise Kidsbase of any absences before relevant programme starts.
- Two weeks notice is required in writing for a cancellation of a permanent before school or after school care booking. Failure to provide a written cancellation will incur a fee equal to 2 weeks fees of Child's enrolment at time of cancellation.
- Photographs may be taken of children attending Kidsbase for resources and publicity purposes only.

Collecting your child(ren)

- Parents/Guardians will be required to sign their children out of the Kidsbase afterschool programme daily.
- Parents/Guardians will be required to sign their children in and out of the Kidsbase holiday programme daily.
- Kidsbase will not release a child to a person who is not identified on the enrolment form. If an unauthorised person comes to collect the child, parents will be contacted for authorisation.
- Written permission must be given for children to leave the programme unaccompanied.

Payment of Fees

- Invoices/Receipts are issued weekly by Kidsbase. Fees are due no later than the Thursday following the invoice date, or as by mutual arrangement.
- School holiday programme fees and conditions are shown as per the Holiday Programme enrolment form.
- Full fees are payable for sessions booked but not attended if the child is away.
- Full session fees apply for public holidays or if the school where a kidsbase programme is operating is closed during term time on a normal programme day.
- Charges are applied as per advised on enrolment form.
- Late pick up fees will be charged for any child remaining at Kidsbase after the programme has closed. This fee is charged at \$10 for the first 15 minutes then \$2 per minute thereafter until the child is collected.
- Payments can be made to: **ANZ 010761-0132630-00**, please use your name as a reference.

Overdue Fees

- If fees are overdue by two weeks or more, or unless otherwise arranged with management, a 20% penalty fee will apply. The child(ren) may also face suspension from the programme until the outstanding fees are paid up to date.
- If the fees remain unpaid after four weeks, the matter will be referred to Baycorp for debt collection. Any additional fees incurred in this process will be the responsibility of the parent/caregiver.

Excursions

- From time to time, the children are transported on trips away from the Kidsbase venue. I give permission for my child(ren) to accompany Kidsbase staff on excursions.

Transport

- It is likely that only one adult will be present in the transport vehicle. All drivers must hold a current, clean driver's license and must agree to drive safely and maturely.
- I give permission for my child(ren) to travel in staff vehicles, taxis, shuttles or buses etc.

Behaviour Management

- Programmes will be designed to ensure that children, families and staff experience an environment where they are safe, secure and respected.
- Kidsbase will use behaviour management techniques that encourage positive self-esteem development.
- Behaviour which consistently affects the quality of care available to other children may result in suspension or removal from Kidsbase as set out in the Behaviour Management Policy.

Health & Safety

- Kidsbase staff are trained to deal with emergencies, with a minimum of one staff member certified in First Aid on site at all times. In the case of a serious accident involving your child, Kidsbase will contact you and take your child to the nearest medical facility. In a civil emergency, Kidsbase staff will remain at the venue until all children are collected.
- The Kidsbase Supervisor has permission to arrange any urgent medical treatment if required, at your cost.
- Kidsbase has a detailed child protection policy, which includes the reporting of any suspected child abuse to CYF's.

Complaints

- Kidsbase has a complaints procedure. If you have a situation to discuss please approach Kidsbase management, we will be happy to assist you with your concerns.
- Whilst every effort will be made to conclude any dispute in a consultative manner, and to the satisfaction of all parties, in the event of an agreement not being reached the decision of Kidsbase management will be final.

Sick Children

- Please do not send along sick children, as we do not have the facilities to care for them. If a child becomes ill during programme hours, parents will be called and asked to collect them.

Absences

- Please ensure the Kidsbase Supervisor is notified of all absences should your child be enrolled and is unable to attend

Property

- I understand that my child/ren will be held responsible for his/her property. Reimbursement from the Parent/Guardian to Kidsbase will be required for damage willfully caused by your child.

If you have any questions about the programme or wish to see a copy of the programme Policies and Procedures prior to signing, please do not hesitate to ask Kidsbase management. Parents can obtain signed copies of the Enrolment and Conditions of Enrolment documents on request.

I/we agree and acknowledge that I have read and understand the above information.

All care will be taken to provide supervision and transportation of children attending the programme in accordance with programme policy and procedures. I acknowledge however, in signing this form, that neither the staff, owners/management of Kidsbase Ltd nor the Board of Trustees of the School in which the Kidsbase programme is operating, will be liable for any loss or damage (by way of accident, injury, theft or otherwise) arising out of attendance and transportation at the programme.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____

Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____